



1 April 2026

Kerry Colling
Aged Care Organiser
Health Services Union of Australia

E: kerry.colling@hsu.asn.au

Attention: Kerry Colling

Dear Kerry,

In accordance with our obligations prescribed by clause 47 Consultation Regarding Major Workplace Change of the *Uniting Aged Care Enterprise Agreement (NSW) 2017*, please be advised that Uniting NSW proposes to introduce workplace change at our Uniting Koombahla service. We will be conducting a roster review to provide more consistency across the home. This change is likely to impact on Homemakers only as we would like to review their start and finish times.

You are invited to attend a briefing session in relation to this change that has been scheduled to occur as follows:

Date: Thursday 16th April @ 1:30pm

Venue: Uniting Koombahla. 138 Lake road, Elmore Vale and via Microsoft Teams (Meeting invite will be forwarded)

At the employee group meeting, employees and their representatives will receive further relevant information about the change, including the effect the change is likely to have on employees, and the measures we are taking to avert or mitigate any adverse effects of the change on impacted employees. Members of the Operational Management team and a Human Resources Representative will be in attendance.

Please note, a Teams invite for the meeting will also be forwarded shortly. We will have individual meetings with affected employees, thereby providing employees and their representatives with time to consult.

Should you have any questions relating to this notification, please do not hesitate to contact Carissa Williams HR Business Partner at Carwilliams@uniting.org or 0435723471

Regards,

A handwritten signature in black ink, appearing to read "M Strahan".

Margaret Strahan
Head of Seniors Services, Hunter / Central Coast

Head Office

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