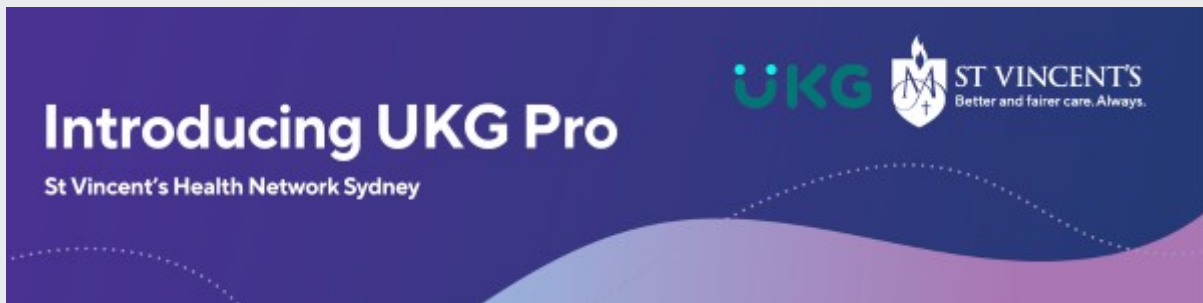


## Rio Pun

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**From:** Anna McFadgen | Chief Executive Officer, SVHNS  
<svhs.communications@svha.org.au>  
**Sent:** Wednesday, 24 June 2026 11:00 AM  
**To:** Rio Pun  
**Subject:** Get ready for UKG Pro: Our new scheduling and payroll system is coming in November!

Message from the CEO



Hi all,

At our recent Town Hall I shared the news that we are launching a **brand-new scheduling and payroll system called UKG Pro**. Think of it as a way to digitally manage schedules, timecards and leave that will be simple and easy to use.

### What's happening and when?

Across our Network, a number of important digital transformation projects are underway as part of the [Digital Darlinghurst](#) program of work, helping prepare us for the introduction of SDPR in mid-2027.

Like many of these initiatives, UKG Pro will replace manual and paper-based processes with a streamlined, user-friendly digital experience – making it easier for you to do your job every day.

UKG Pro has already been successfully implemented across the broader SVHA Group, including Melbourne Public Hospital and our private hospitals – and now it's our turn. We're currently planning for a **go-live date of 9 November 2026**, marking an important step forward in our digital journey.

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### What are some of the benefits of UKG Pro?

Whether you choose to download the app on your mobile phone or log in from your computer you'll have access to the following features and benefits:

- See your schedules in real time from anywhere – any changes your manager makes after they are posted are 'live' and you'll receive a notification.
- Swap shifts (with your manager's approval).
- Casual and part-time staff can see and pick up available shifts.
- See your timecards, with the option to also approve them at the end of the pay period and enter any comments for your manager to review.
- Use a new feature called 'Time Off' to apply for leave with just a few taps.
- See and manage multi-assignments when working across different parts of St Vincent's Health Australia.

And for our people managers, it's going to streamline preparing your schedules and approving timecards and leave, freeing up more of your time to focus on supporting your team and caring for our patients and clients.

### **What changes do I need to be aware of right now?**

During the implementation of UKG Pro, there will be a one-off change to your pay cycle. Here is exactly what will happen:

- You will continue to receive your pay on the current fortnightly cycle until the pay period ending Sunday 6 September 2026.
- For the **one week** of work between Monday 7 September to Sunday 13 September 2026, you will receive a weekly pay, paid on Wednesday 16 September 2026 (eight days after the last fortnightly pay).
- The fortnightly pay cycle will resume for work from Monday 14 September to Sunday 27 September 2026, with the first payment under the new cycle occurring on Wednesday 30 September 2026.

If you think this one-off change to the pay cycle may impact your ability to meet financial commitments, a \$1000 Payroll Loan Payment is available. This will be recovered over two pays, starting from the first pay after the period ending 27 September 2026. To access the payment, please complete the [SVHNS Loan Payment & Repayment Consent Form](#) no later than 5.30pm **Friday 21 September 2026**.

The Payroll Services Team are available to answer any questions and are the first escalation point for any issues arising from this change.

If you are unable to access the link to the form, please contact the dedicated email account: [SVHNS.PayrollTransitionPayments@svha.org.au](mailto:SVHNS.PayrollTransitionPayments@svha.org.au) for assistance.

***Please note that back pay from the nursing wage increase awarded through the Nurses and Midwives Special Wage Case will be processed before the move to UKG Pro and will not be affected by the pay cycle change outlined above.***

## **How can I find out more information and give feedback on the changes?**

There is a one-month consultation period which opens today, 24 June and closes on 22 July so that you can understand and consider what the planned changes are and how they will affect you.

This is your opportunity to give your feedback on the changes and to ask questions you may have. All feedback will be reviewed and your questions answered by the project team initially.

Find out more about the changes on the UKG Pro [SharePoint page](#).

Submit your feedback or questions via the [UKG Pro Consultation Feedback Form](#) (which is also accessible via the UKG Pro SharePoint page).

## **Information for our team at Parklea**

Please note that if you work for St Vincent's Correctional Health Service at Parklea you will transition to the new pay cycle in line with other SVHNS employees. If financial support is required the \$1,000 Loan Payment will be recovered in **one** pay period, ending 27 September 2026.

## **What training and communication can I expect?**

As we get closer to our November launch date, we want to make this transition as smooth as possible for you. We will keep you updated every step of the way with training dates and communications about everything else you need to know.

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**If you have any questions, please reach out to Project Team through the [UKG Pro Consultation Feedback Form](#) or by emailing [SVHNSconsultationUKG@svha.org.au](mailto:SVHNSconsultationUKG@svha.org.au).**

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Thank you for your support as we move towards this change for the future and we look forward to your feedback.

Regards,

Anna McFadgen  
CEO SVHNS



Better and fairer care.  
**Always.**

**Our Vision**

Every person, whoever and wherever they are, is served with excellent and compassionate care, by a better and fairer health and aged care system.

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[svhs.org.au](http://svhs.org.au)

St Vincent's Health Network Sydney | 390 Victoria Street, Darlinghurst, NSW 2010

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