



Sydney
Local Health District

Mr Gerard Hayes
Secretary
Health Services Union NSW/ACT/Qld
Locked Bag 3
Australia Square NSW 1215

By Email: secretary@hsu.asn.au

Re: Changes to Communication and Corporate Affairs & Media Staffing Profile, Sydney Local Health District (SLHD)

Dear Mr Hayes,

I write to inform you of proposed changes to the staffing profile of the Communication and Corporate Affairs & Media directorates, Sydney Local Health District (SLHD).

Due to changes in the strategic priorities for the Communication and Corporate Affairs & Media functions in the district, it has been necessary to review current operations, services and resources to meet these priorities and requirements. This has enacted the need to reassess the current staffing profile within the Communication and Corporate Affairs & Media teams.

The proposed changes are aimed at realigning the two teams to enable repositioning of resources and streamlining the team's structure and functions of the two teams to ensure alignment with strategic objectives, to enhance operational effectiveness with a focus on the key communication priorities of media relations, issues management, digital communications and timely and responsive employee and patient communications. The proposal includes the establishment of 3 positions (2.6 FTE), recruitment to 3 existing positions (3 FTE), changing of reporting lines and deletion of 11 positions (10.6 FTE including 2 vacant positions). The positions impacted are held by employees covered by Health Service Union (HSU) awards.

In line with the clause 35 of the *Health Employees Conditions of Employment (State) Award* and the *Industrial Consultative Arrangements (PD2024_001)*, SLHD is committed to genuine and meaningful consultation with the HSU and impacted employees. This correspondence serves as the formal notification to HSU to provide information about the proposal, outline the consultation process and invite to consultation meetings to provide feedback.

Individual initial staff consultation meetings with impacted staff are currently scheduled for **Thursday 5 February 2026** at which staff will be informed of the proposed changes. The meeting details are provided below.

List of Meetings	Impacted Position	Time	Venue
Meeting 1	Content Producer	8.15am – 8.45am	Level 7, KGV, Workforce
Meeting 2	Manager, Communication Content	9.00am – 9.30am	Microsoft Teams Meeting (to be sent in a calendar invite)
Meeting 3	Manager, Content Production and Information Systems	9.45am – 10.15am	Level 7, KGV, Workforce
Meeting 4	General Clerk (printing)	10.30am – 11.00 am	Level 7, KGV, Workforce
Meeting 5	Manager, Corporate Communication and Production	11.15am – 11.45am	Microsoft Teams Meeting (to be sent in a calendar invite)
Meeting 6	Redevelopment Communication Officer	1.00pm -1.30pm	Level 7, KGV, Workforce
Meeting 7	Content Producer	1.45pm – 2.15pm	Level 7, KGV, Workforce
Meeting 8	Production, Admin and Logistics Officer	2.30pm – 3.00pm	Level 7, KGV, Workforce
Meeting 9	Communication Designer	3.15pm – 3.45pm	Level 7, KGV, Workforce

Following the individual consultation meetings, an all-staff consultation group meeting via Microsoft Teams is scheduled for **Friday, 6 February 2026 at 12.30pm** during which all staff from both the Communication and Corporate Affairs & Media will be informed of the proposed changes. An invitation will be sent to you via email soon.

We request for this correspondence to remain confidential as the consultation staff are being arranged.

Should you require any further information, please contact Ms Narmadha Ravishankar, A/Workforce Manager, District Services via email to Narmadha.Ravishankar@health.nsw.gov.au.

Yours sincerely,



Sara Everingham
Director
Communication



David Meddows
Director
Corporate Affairs and Media

Date: 03.02.2026