

AGENDA

Staff Consultative Committee

Date: 19 February 2025

Time: 2pm to 3pm

Location: Face to Face (Conference Room B)

1. Acknowledgement of Country

2. Present:

P=Present, A=Apology, G=Guest, Blank=Absent

Role	19 Feb	16 Apr	16 Jul	15 Oct
Harleen Kaur (HKa) Acting General Manager				
Harleen Kaur (HKa) Director of Corporate Support Services				
Ms Erzsebet Mihali (EM) People & Culture Manager				
Prof Alex Holden (AH) Director of Specialist Services				
Omer Malik (OM) Business Support Manager				
Michelle Frampton (MF) Operational Nurse Manager				
Randall Millington (RM) HSU NSW Organiser				
Christina Stucci (CS) HSU Hospital Representative - Dental Radiography Assistant				
Foysal Siddiki (FS) HSU Hospital Representative – Security Supervisor				
Archilles Lubrin (AL) HSU Hospital Representative - Dental Assistant				
Jim Antoniou (JA) HSU Hospital Representative - Lab Technician				
Tracey McCall (TMc) HSU Hospital Representative - Dental Assistant				
TBA Registered Nurse NSWNMA delegate				

3. Confirmation of Previous Minutes

4. Review of Actions Items List

AGENDA

Date	Item No.	Action Items	Responsible	Time Frame	Status
14/08/2025	5.1	Facility Improvement Updates			
		<ul style="list-style-type: none"> • Signage – Signage across the facility, particularly clinics, was noted as inconsistent or missing. Item to be followed up with Engineering. HKa was not present at the meeting. 	HKa	Early 2026	Carried Over
		<ul style="list-style-type: none"> • Level 3 Tour - Fit-out progressing. A tour is to be arranged once the installation is completed. 	JC / HKa	Early 2026	Carried Over
14/08/2025	5.2	Action: Confirm appointment of NSWNMA representative for SDH or consult with RPA representative in the interim to formalise arrangement.	MF	Ongoing	Carried Over
13/11/2025	5.3	Action: EM to provide a copy of the GM Memo regarding SDH&OHS Christmas Closure	EM	27/11/2025	Pending
13/11/2025	5.3	Action: SDH&OHS undertakes a review of the administrative portfolio, including reception desks across all clinics, with a focus on improvement opportunities. The response to HSU is due on 27/11/2025.	JC / EM / OM	27/11/2025	Pending
13/11/2025	6.1	Action: Review SCC meeting dates for 2026 to provide an opportunity for individual matters to be raised first at SCC before being escalated to JCC.	JC	2026	Pending

AGENDA

5. Standing Agenda Items

5.1 Update SLHD-OHS Management (Clinical / Non-Clinical / Workforce)

- 5.1.1 Facility Improvement Updates – HKa/JC
- 5.1.2 Clinical Activity Updates – AH / MF
- 5.1.3 Admin Portfolio - OM
- 5.1.4 SDH People & Culture updates /PMES matters – EM

5.2 Update NSWNMA

5.3 HSU update to SDH Management

6. New Business

- 6.1 Discuss SCC meeting dates for 2026
- 6.2 HSU to provide SCC members updates

7. Next meeting: Thursday 16 April 2026 at 2pm