

Mr Gerard Hayes
Secretary
Health Services Union NSW/ACT
Level 2, 109 Pitt Street
Sydney NSW 2000

Email: secretary@hsu.asn.au

Dear Mr Hayes,

Subject: Consolidation of Parking, Retail and Accommodation, Western Sydney Local Health District (WSLHD)

I write in relation to the above matter, and to invite the Health Services Union of NSW (**the Union**) to consult with WSLHD in relation to proposed structure changes to the due to the consolidation of parking, retail and accommodation functions into the Asset Management portfolio within Redevelopment and Infrastructure.

Pursuant with the provisions of the policy directive *PD2012_021- Managing Excess Staff of NSW Health Service*, please note that this correspondence serves as formal notification of the start of this review process.

Background

Western Sydney Local Health District has undertaken a review of the structure and resources of the parking, retail and accommodation services of Westmead, Blacktown, Mount Druitt, Auburn, and Cumberland hospitals that are currently managed independently within each facility. WSLHD has identified an opportunity for increased efficiencies and revenue by consolidating these services to be centrally managed under the Asset Management portfolio in the Redevelopment and Infrastructure Directorate.

Proposed changes – Asset Management

The following changes are proposed to align current staffing structures with business needs and related systems within the Asset Management function at WSLHD. These proposed changes include:

- Realignment of nominated roles within the Asset Management Team.
- A change in reporting lines for some roles.
- The Accommodation Manager position will include the management of short term bookings.
- The Westmead Accommodation assistant position will be regraded from an Administration Officer Level 2 to an Administration Officer Level 4 and will include the short-term accommodation booking duties

We have enclosed a copy of the following documents for the Union's reference:

- Current organisational chart – [Annexure A](#);
- Proposed organisational chart – [Annexure B](#);

Current and proposed organisational structure

Current Structure	Grade	Location	Proposed Structure	Grade	Location
1FTE Coordination Team Leader <i>Role deleted</i>	HM2	WMD	Works Coordination & Commercial Services Manager (appointed via merit based selection)	HM4	WMB
1FTE Manager of Stores	HM1	WMD	Remains the same	HM1	WMD
1FTE Corporate Support Officer	AO2A	WMD	Change in reporting line from the Director Corporate Services WMD to Director of Corporate Services WSLHD	AO2A	WMD
FTE1 Accommodation Manager	HM1	WMD	Change in reporting line from Director Corporate Services WMD to Works Coordination & Commercial Service Manager	HM1	WMD
FTE0.8 Administration Officer	AO2	WMD	Change in reporting line from Director Corporate Services WMD to Works Coordination & Commercial Service Manager Regrade from AO2 to AO4 FTE1	AO4	WMD
FTE1 Handyman	General Admin Staff Gde 1	WMD	Change in reporting line from Director Corporate Services WMD to Works Coordination & Commercial Service Manager	General Admin Staff Gde 1	WMD

District's commitment to consultation with the Union

The District has begun engaging with staff impacted by the proposed changes outlined above and a formal consultation period has commenced. Consultation will conclude on Tuesday 30 June 2026. Staff consultation is occurring via individual and team meetings and staff are able to provide feedback through these meetings or via emailing the redevelopment and infrastructure team, in addition to engaging with their HR Business Partner. Senior officers from the District are prepared to meet with the Union to discuss the above matters in further detail during that time and would propose that a meeting occur on 23 June 26 at 14:30 if that time is convenient to the Union.

Should you require any further information about this change, please do not hesitate to contact **Verity Lloyd, HR Director, District Directorates** on 0499 761 825 Verity.Lloyd@health.nsw.gov.au or Matthew Tadorian on Matthew.Tadorian@health.nsw.gov.au

Yours sincerely,



Nicole Grice
Director People and Culture
Western Sydney Local Health District

Date: 16/6/26

cc: Matt Sydenham, Director Redevelopment & Infrastructure, WSLHD, Dominika Nambiar, Director IR/ER, WSLHD, Brendan Roberts, HSU